



State Centre of Excellence –Severe Acute Malnutrition (SCoE- SAM)

बाल एवं शिशु रोग विभाग

Department of Pediatrics

अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर, छत्तीसगढ़

All India Institute of Medical Sciences, Raipur (CG)

AIIMS/PED/SCoE/2020/1345 .

Date: 04 December 2020

To,
IT Incharge
All India Institute of Medical Sciences
Raipur, Chhattisgarh
(Through proper channel)

Subject: Advertisement of vacancy of various posts under State Centre of Excellence-Severe Acute Malnutrition, Dept. Pediatrics, AIIMS, Raipur

Respected Sir,

As you are already aware that we at State Centre of Excellence (SCoE) for management of Severe Acute Malnutrition (SCoE-SAM), Dept of Pediatrics, AIIMS, Raipur are working towards management of severe acute malnutrition in the state of Chhattisgarh, with the support of UNICEF and NHM, Dept. of Health & Family Welfare, Government of Chhattisgarh.

Recruitments for are to be done on various posts for SAM Project running under State Centre of Excellence (SCoE) for management of Severe Acute Malnutrition (SCoE-SAM) Dept of Paediatrics at AIIMS:-

Sr. No.	Post designation	No. of vacancy	Nature of post*	Salary
1	Project coordinator	01 (one)-UR	Contractual	75,000 (Consolidated)
2	Data Entry operator cum Statistician	01 (one)-UR	Contractual	40,000 (Consolidated)
3	Field Investigator	02(two)-UR	Contractual (10 months)	18000/month

The advertisement for recruitment to the above posts is attached to this letter.

Enclosure:-

1. Advertisement for walk in interview for various posts on contractual basis for one year in State Centre of Excellence of Severe Acute Malnutrition (ScoE-SAM), Department of Pediatrics , AIIMS, Raipur, C.G.
2. Advertisement for walk in interview for the post of Field Coordinator on contractual basis for one year in State Centre of Excellence of Severe Acute Malnutrition (ScoE-SAM), Department of Pediatrics, AIIMS, Raipur, C.G.

Please accept and take necessary action.

Tatibandh, GE Road, Raipur - 492 099 (CG)

mail.:scoesamaiimsrpr@gmail.com



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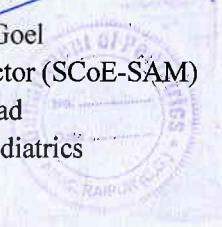
AIIMS/PED/SCoE/2020/

Date: December 2020

Regards,

AKG

Dr. Anil Kumar Goel
Programme Director (SCoE-SAM)
Professor and Head
Department of Pediatrics





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All India Institute of Medical Sciences, Raipur (CG)

AIIMS/PED/SCoE/2020/

Date: December 4, 2020

ADVERTISEMENT FOR WALK IN INTERVIEW FOR VARIOUS POST ON CONTRACTUAL BASIS FOR ONE YEAR IN STATE CENTRE OF EXCELLENCE OF SEVERE ACUTE MALNUTRITION(SCOE-SAM), AIIMS, RAIPUR, CHHATTISGARH-492099.

Walk in Interview will be conducted for filling up of following posts in a State Centre of Excellence for Severe Acute Malnutrition (SCOE-SAM) under Department of Pediatrics, AIIMS, Raipur, Chhattisgarh, for a period of 12 months purely on contractual basis as per below mentioned details:

Date of Interview: - 28th December 2020 Time: - 10:00am (the candidates are requested to reach the venue before 9:00 am for scrutiny of documents)

Place of Interview: - Department of Pediatrics, D-1, Fourth Floor, New hospital building, AIIMS, Raipur, C.G

Sr. No.	Post designation	No. of vacancy	Nature of post*	Salary
1	Project coordinator	01 (one)-UR	Contractual	75,000 (Consolidated)
2	Data Entry operator cum Statistician	01 (one)-UR	Contractual	40,000 (Consolidated)

* Both the posts are Under UNICEF grant as per MOU.

S.No.1: Project Coordinator No. of Posts - 01 (UR)

Purpose of the post:

Project Coordinator shall report to the Nodal Person In charge(Project Director) of State Center of Excellence for Management of Severe Acute Malnutrition (SCoE-SAM) at, Dept. of Pediatrics, AIIMS, Raipur and shall be responsible for providing support in capacity building, monitoring and knowledge management under the CoE for strengthening the Facility and Community-based management of SAM in Chhattisgarh state. Technical oversight and funding for the position shall be provided by a respected International Development Agency that works across the globe, to promote children's survival, protection and development.

Major duties and responsibilities:

- To look after overall coordination and functioning of state Center of excellence for management of SAM, AIIMS, Raipur.

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- Provide techno-managerial support for conducting phase wise training programs for Medical officers and Feeding Demonstrators of all NRCs personnel on SOP's for the management of non responders/critical cases of children with SAM.
 - Provide techno-managerial support to the Severe Acute Malnutrition Treatment Unit (SMTU) based at various Govt. Medical Colleges of the state.
 - Provide support in inter-departmental coordination between DWCD and DH&FW/ NHM and Medical Colleges for convergent activities under the CoE
 - Provide techno-managerial support to various operational researches/ pilot studies conducted under , Dept. of Pediatrics, AIIMS Raipur
 - Rapid assessment support to NRCs in Chhattisgarh state on a sample basis, through the already developed NRC assessment checklist
 - Accreditation of NRCs in Chhattisgarh state in coordination with NHM and UNICEF
 - Provide support in documentation of best practices followed at SMTUs, NRCs and community and develop resource materials, as required from time to time;
 - Facilitate inter-departmental coordination and convergence between DWCD, NHM, Education dept and other line departments and AIIMS Raipur including other development partners to improve implementation of Integrated Management of SAM in Chhattisgarh state.
 - Facilitate data analysis and biannual review meetings at state level with key departments and CoE, AIIMS Raipur, to review the program indicators for CSAM with a focus on sharing bottlenecks identified in supply chain, record keeping, reporting and data validation and communication plan implementation. • Coordinate monthly review meetings at to discuss the findings, gap assessments, data issues and scope for improvement.
 - Provide support in documentation / developing progress reports and sharing of best practices/success stories in CSAM and AMB program at community and develop resource materials, as required from time to time.
 - Compile and share all field visit trip reports with the Nodal Person for CSAM/AMB and government counterparts.
 - Maintaining and sharing records of trainings held, participant's details, meeting minutes, financial records and other administrative support to the department for CSAM and AMB programs. • Facilitate coordination with finance department/research cell/Director's cell of AIIMS for smooth and timely functioning.
- Identification and keeping data of malnourished children visiting to OPD and admitted in Pediatrics wards
- Facilitate travel and other arrangements for field visits to the intervention districts and keep records.

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Essential qualification	Applicants must have post graduate degree/diploma in Pediatrics/ Community Medicine/ Master in Public Health
Experience	<ul style="list-style-type: none">• Minimum 3 years of professional work experience in the field of public health, public health nutrition especially micronutrient supplementation, child nutrition, emergency nutrition, management of children with SAM, etc.• Prior experience of working with the Government shall be an asset;• Knowledge/ familiarity with Govt systems and national flagship programmes such as NHM, ICDS and others• Experience may be relaxed for candidate with MD in Pediatrics and Community Medicine / Preventive and Social Medicine by competent authority.
Skills and Competencies	<ul style="list-style-type: none">• Demonstrated ability to work in a multi-disciplinary environment and to establish harmonious and effective working relationships with governmental, nongovernmental and civil society organizations;• Assessment and analysis of anthropometric parameter in Children with the use of Growth chart and tables.• Knowledge of preparation of medical therapeutic diet for malnourished children and its administration.• Knowledge of local language (Hindi) is essential; Fluency in English is desirable• Good analytical, negotiation and communication (oral and written) skills;• Ability to use computer software i.e. MS Office, MS Excel, Power Point and Internet programmes.
Professional Fees	Rs 75,000 per month (Consolidated)
Estimated travel	5 days of minimum field travel in a month and/or as required
Location	State Center of Excellence for Management of Severe Acute Malnutrition (SCoE-SAM) at AIIMS, Raipur

Sr. No. 2. Data Entry operator cum statistician (01 UR)

Job description

- 1- Maintenance of all data of children admitted under State Centre of excellence for SAM in digital and Hand written format at AIIMS, Raipur.
- 2- Make details data entry of children admitted in Pediatrics department for purpose of CoE-SAM

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- 3- Data keeping and entry of all NRC or Malnutrition related statistics from state of Chhattisgarh
- 4- Data maintenance of all research projects related to CoE SAM
- 5- File keeping and data entry of meetings, administrative works , finances ,equipment's of Centre (CoE SAM)
- 6- Keeping file records of all activities of centre and preparations of letters or minute of meeting etc
- 7- Keeping track record of data related to CoE SAM and makes them available in simplified statistical processed format.
- 8- Analysis of data in scientific statistical format required for research or public health purpose.

Essential qualification	Master Degree in Statistics/Applied Statistics from a recognized university/ Master of Business Administration/B.tech in Computer Application.
Age	35 years
Experience	Prior experience in data analysis for public health research Work experience in community based research in outreach 1 year preferably.
Skills and Competencies	Tally, writing in English & Hindi
Professional Fees	Rs. 40,000 (consolidated)
Estimated travel	Different NRC of Chhattisgarh 04-05 times a month/ or as required
Location	State Center of Excellence for Management of Severe Acute Malnutrition (SCoE-SAM) at AIIMS, Raipur

General Information to the Candidate:

- Shortlisted candidate should bring self-attested photocopies, eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with statutory council (if applicable) and other relevant testimonials at the time of interview
- All information / updates pertaining to this advertisement including result, joining etc will be displayed on the AIIMS , Raipur website which is www.aiimsraipur.edu.in
- No individual intimation may be sent by the AIIMS Raipur to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website
- No TA/DA will be paid for attending interview

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- Candidate has to join within one week of declaration of result.
- Any attempt to unduly influence the selection process will lead to automatic disqualification of the applicant

Terms and Conditions:

It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfil essential eligibility criteria.

Tenure: The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or Permanent absorption in AIIMS Raipur or UNICEF or for continued contractual appointment. Candidates have no right to claim permanent employment based on this job.

Expiry of Contract: The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.

Accommodation: No hostel or any other accommodation will be provided by the Institute

Leave rule:

Candidate will be entitled to have 15 days leave (including medical and casual leave) in a calendar year on pro-rata basis. Leave encashment and carryover of leave for tenure will be not being admissible. The candidate who is already in government service shall submit "No Objection Certificate" from the present employer at the time of interview.

Canvassing of any kind will lead to disqualification.

Private practice of any type is prohibited.

He / She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.

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Date: December 4, 2020

The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.

The candidate should not have been convicted by any Court of Law.

In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.

AK/te

Head of Department and Project Director

State Centre of Excellence for Severe Acute Malnutrition (SCOE-SAM)

Department of Pediatrics,

AIIMS, Raipur, Chhattisgarh.



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All India Institute of Medical Sciences, Raipur (CG)

AIIMS/PED/SCoE/2020/1375

Date: 04 November 2020

ADVERTISEMENT FOR WALK IN INTERVIEW FOR THE POST OF FIELD INVESTIGATOR ON CONTRACTUAL BASIS IN STATE CENTRE OF EXCELLENCE OF SEVERE ACUTE MALNUTRITION(SCOE-SAM), DEPARTMENT OF PEDIATRICS AIIMS, RAIPUR, CHHATTISGARH-492099.

Applications are invited for **Direct interview** from the eligible candidates for the post of Field Investigators under the project entitled: “Effectiveness of community-based treatment programs to treat children aged 6-59 months with uncomplicated severe acute malnutrition using alternative energy dense foods: A multicentric prospective study.” in a State Centre of Excellence for Severe Acute Malnutrition (SCOE-SAM) under Department of Pediatrics, AIIMS, Raipur, Chhattisgarh, for a period of 10 months purely on contractual basis as per below mentioned details:

Date of Interview: - 28th December 2020 Time: - 10:00am (the candidates are requested to reach the venue before 9:00 am for scrutiny of documents)

Place of Interview: - Department of Pediatrics, D-1, Fourth Floor, New hospital building, AIIMS, Raipur, C.G

Post designation	No of vacancy	Nature of post	Consolidated fixed Remuneration
Field Investigator	02(two)-UR	Contractual (10 months)	18,000/month

Essential educational qualification: Medical Social Worker/Bachelor’s degree in Health sciences/Nutrition/Anthropology/GNM/ANM/Social work/Sociology from a recognized university with 1-2 years work experience in community health from a recognized institution.

Desirable:

- Knowledge of local language, written and spoken is mandatory.
- Basic computer proficiency
- Experience of conducting community based interviews and data collection work
- Preference will be given to those who have already worked in health and/or nutrition related programs.
- Preference to Medical Social Worker with prior experience of field work.

Age Limit: Not exceeding 35 years

Duration: 10 months or co-terminus with the project.

Nature of Duties:

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enrolled children, ensuring quality of data collection and other additional work assigned by Principal Investigator/ Co-PI of the study from the state.

Note: Minimum 15 days/month travel is required to the study sites.

Role of Field investigator

- Identification of children with SAM by anthropometric assessment using WHZ <-3 criteria
- Enrolment of the child in this study based on inclusion/exclusion criteria
- To take informed consent from the parents for the sub-sample of children who will be assessed for body composition
- Data collection of the child including details of the child and incidences of morbidity using a questionnaire, and measurement for weight, height/Length, skinfold thickness (triceps and subscapular), dietary assessment and BIA (only in sub-sample) at the time of baseline and exit
- Administration of questionnaire for consumption of locally produced energy dense food, weight, height/Length and skinfold thickness (triceps and subscapular) with all enrolled children at 6 weeks, 12 weeks and 16 weeks/exit
- Monthly follow up of discharged children for anthropometry (height & weight)
- Co-ordinate with the local staff including ANM and AWW for enrollment and follow-up of children
- Make sure that all the instruments being used in the study are regularly tested for accuracy
- Data entry in the mobile phone based app
- Ensure quality of data collection
- Ensure safe keeping of the instruments
- Report issues/concerns/errors to the SCoE and NCoE
- Any other role assigned by the SCoE and NCoE related to the study.

General Information to the Candidate:

- Shortlisted candidate should bring self-attested photocopies, eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with statutory council (if applicable) and other relevant testimonials at the time of interview

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Accommodation: No hostel or any other accommodation will be provided by the Institute

Leave rule:

Candidate will be entitled to have 10 days leave (includes all kinds of leaves) in a year on pro-rata basis.

No separate medical leave or any other leave permitted.

Leave encashment and carryover of leave for tenure will be not being admissible.

The candidate who is already in government service shall submit 'No Objection Certificate" from the present employer at the time of interview.

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He / She is expected to conform to the rules of conduct and discipline as applicable to the institute employees

The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.

The candidate should not have been convicted by any Court of Law.

In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority

Head of Department and Project Director

State Centre of Excellence for Severe Acute Malnutrition (SCOE-SAM)

Department of Pediatrics,

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